

**BROMSGROVE DISTRICT COUNCIL**

**MEETING OF THE PERFORMANCE MANAGEMENT BOARD**

**TUESDAY, 17TH JUNE 2008 AT 6.00 P.M.**

PRESENT: Councillors J. T. Duddy (Chairman), C. B. Taylor (Vice-Chairman),  
Mrs. M. Bunker, Miss D. H. Campbell JP and Mrs. A. E. Doyle

Observers: Councillors Dr. D. W. P. Booth JP, R. Hollingworth and Mrs.  
M. A. Sherrey JP

Officers: Mr. T. Beirne, Mr. H. Bennett, Mr. M. Bell, Ms. J. Pitman, Mr. J.  
Godwin and Ms. R. Cole.

13/08 **APOLOGIES FOR ABSENCE**

No apologies for absence were received.

14/08 **DECLARATIONS OF INTEREST**

Councillor Miss D. H. Campbell declared a prejudicial interest in agenda item 4 (Artrix Operating Trust – Service Level Agreement), as a member of the Operating Trust of Bromsgrove Arts Centre. During consideration of this item Councillor Miss Campbell left the room.

15/08 **MINUTES**

The minutes of the meeting of the Performance Management Board held on 20th May 2008 were submitted.

**RESOLVED** that the minutes be approved as a correct record subject to it being noted that

- (a) the Labour Group had not put forward a nomination for the Board; and
- (b) in relation to minute 9/08 (Spatial Project Monitoring Report), the FM2 element of the project would be submitted to Cabinet and then to Council.

16/08 **ARTRIX OPERATING TRUST - SERVICE LEVEL AGREEMENT**

At the invitation of the Chairman, Councillor R. Hollingworth, Portfolio Holder for Youth and Leisure addressed the Board on this item.

The Board gave consideration to a report which had also recently been considered by Cabinet on the proposed Service Level Agreement (SLA) between the Council and the Artrix Operating Trust for the provision of services at the Arts Centre. It was reported that whilst the Council was committed to providing the Artrix with annual funding up to £120,000 for the

provision of community services for a period of ten years from the opening date of 2005, there was at present no formal SLA between the Council and the Artrix Operating Trust. The community programme had therefore been developed by operational staff at the Artrix and was not shaped by the Council's values or priorities.

The proposed SLA had been developed by Council officers and the Operating Trust's officers and was intended to address the issues of ensuring that the community programme reflected the Council's priorities, that best practice operating systems and procedures were delivered and that a performance framework was established to enable expected outcomes from the funding provided could be reviewed and revised as appropriate.

The Performance Management Board noted that a performance report in relation to the Artrix was contained in the Board's Work Programme for November 2008.

**RESOLVED** that the report, together with the resolutions from the Cabinet meeting held on 4th June 2008 be noted.

17/08 **IMPROVEMENT PLAN EXCEPTION REPORT (APRIL 2008)**

The Board gave consideration to the Improvement Plan Exception report for April 2008, together with the corrective action being taken as set out in Appendix 1 to the report. In response to a request from Members the Assistant Chief Executive undertook to circulate the latest figures in relation to Disabled Facilities Grants.

**RESOLVED:**

- (a) that the revisions to the Improvement Plan Exception report, together with the corrective action being taken be noted; and
- (b) that it be noted that for the 111 actions highlighted for April within the Plan, 83.8% were on target (green), 7.2% were one month behind (amber) and 2.7% were over one month behind (red). It was also noted that 6.3% of actions had been rescheduled (or suspended), with approval.

18/08 **SPATIAL PROJECT MONITORING REPORT**

Members gave consideration to a report which detailed the progress made in respect of the implementation of the Spatial Project in the last month.

At the invitation of the Chairman, Councillor Dr. D. W. P. Booth, Portfolio Holder for ICT and Major Projects, addressed the Board and stated that implementation was still on target and within budget. He also confirmed that a report relating to the FM2 stage of the project would be submitted to Cabinet and then to Council.

**RESOLVED** that the report be noted and a further update be given at the next meeting of the Board.

19/08 **MONTHLY PERFORMANCE REPORT - PERIOD 1 (APRIL 2008)**

The Board gave consideration to a report on the Council's performance as at April 2008 (period 1). The Assistant Chief Executive referred to the significant changes made by central government to the performance indicator set. In view of the replacement of the Best Value Performance Indicators with a set of National Indicators, many of which were not applicable to District Councils, a revised set of indicators had been introduced, comprising some of the National Indicators together with local indicators. As a consequence of the change to National Indicators there were now no quartile figures. For some of the new indicators no targets had been set although this would be undertaken in future years when benchmarking information was available.

At the invitation of the Chairman, Councillor Mrs. M.A. Sherrey, portfolio holder for Street Scene and Community Safety, referred to the new targets which had been set for the local indicators relating to the number of missed collections of household waste and recycle waste. On reflection it was felt that the targets set in this regard had been too onerous particularly in view of the small numbers of missed collections compared to the number of households visited.

It was also requested that in respect of the indicator relating to fly tipping, additional information be included within the commentary on the number of incidents compared with the previous year.

**RESOLVED:**

- (a) that the changes to the performance indicator set and the consequences for performance reporting as set out in the report be noted; and
- (b) that the performance figures for April 2008 as set out in Appendix 2 to the report be noted.

**RECOMMENDED** that the Cabinet be requested to agree to the revision of the targets for the local indicators relating to missed collections of household waste to 1400 (from 900) and of recycle waste to 600 (from 200), bearing in mind that if these targets are met this would still demonstrate a significant improvement in performance from the previous year.

20/08 **WORK PROGRAMME 2008/2009**

Consideration was given to a report on the Board's updated work programme for 2008/2009.

**RESOLVED** that the report be noted.

The meeting closed at 7.00 p.m.

Chairman